



**Sher-e-Kashmir University of Agricultural
Sciences and Technology of Jammu**

Circular

In order to optimize the working efficiency, it is impressed upon all the staff members of the University to value time and observe punctuality which is one of the greatest virtues for the success of any organization.

As such, all Officers, Teaching/Non-Teaching staff of the University must adhere to official timings to maintain punctuality and mark their Biometric Attendance mandatorily.

**Sd/-
Registrar**

No: AUJ/Est./G- 31/23-24/4353-4432
Dated: 03.08.2023.

Copy for information to:

- All Officers of the University _____
- I/c University Examination Cell, SKUAST-Jammu
- All Heads of Divisions _____
- Chief Scientist, WMRC/FSR, Chatha
- Nodal Officer, Data Center for uploading on University website
- All Incharge Stations/Sub-Stations/KVKs/CSSs _____
- SVC for the kind information of Hon'ble Vice-Chancellor


Asstt. Registrar (Est.)

3/8/2023

SKUAST
Jammu