



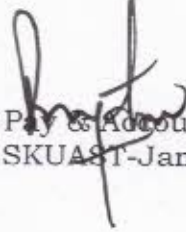
Sher-e-Kashmir
University of Agricultural Sciences and Technology of Jammu
Comptroller Office, Main Campus, Chatha, Jammu-180009

CIRCULAR

In reference to J&K Govt General Administration Department Circular No. 30-JK(GAD) of 2024 dated 27.12.2024, it is enjoined upon all the employees of SKUAST-Jammu to file their property returns for the year ending 31st December, 2024 on the PRS portal, which is accessible on <https://prs.jk.gov.in> w.e.f. 1st January, 2025 upto 31st January, 2025.

Further, it is requested to all those employees, who have not yet registered on the PRS Portal to get themselves register on the said portal and file their property return for the year ending 31st December, 2024.

The matter may be treated as most urgent.


Chief Pay & Accounts Officer
77 SKUAST-Jammu

No.: AU/Acctts/CP&AO/2024-25/3322-55
Dated: 21.01.2025

Copy to:

- All Officers of the University _____
- All Directors/Deans of the University _____
- All In-charge Research Stations _____
- Asstt. Comptroller/Accounts Officer, HQ/RS/FoA/F.B.Sc./FoHF/
Estates Division, Chatha/F.V.Sc. & A.H/Dairy Technology R S Pura.

F.No. GAD-VIG0APR/4/2021-09-GAD (CC:103216)

**Government of Jammu and Kashmir
General Administration Department
(Vigilance)**

Civil Secretariat; Jammu/Srinagar

Dated: 27th of December, 2024.

Subject: Filing of Annual Property Return by the J&K Government Employees through online Property Returns System (PRS Portal) for the year, 2024.

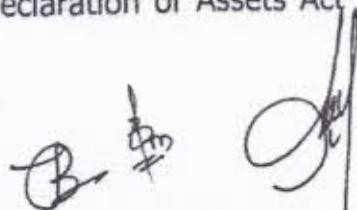
**Circular No.30-JK(GAD) of 2024
Dated:27.12.2024**

Sub Section 2 of Section 9 of the Jammu and Kashmir Public Men and Public Servants Declaration of Assets and other Provisions Act, 1983 lays down that it shall be incumbent on the part of every public servant to submit annual returns of the assets held by him and his family members in the month of January every year and shall indicate the reasons for increase, if any, in the assets and source thereof.

2. The Jammu and Kashmir Public Servants Declaration of Assets Act and Rules made thereunder provides for imposing a penalty for non-submission of the property returns by the public servants. It is further provided that if any public servant without any reasonable cause which he shall be required to show, fails to submit the return annually, he shall be guilty of committing criminal misconduct under the Prevention of Corruption Act and shall be punishable under the said Act.

3. The said Act and Rules also lay down that every public servant shall submit annual property returns, as per instruction issued by the Government from time to time, in respect of all the assets possessed by him and his family members.

4. With a view to make the process of filing of property returns employee friendly, the Government of Jammu & Kashmir has launched online portal for filing of annual property returns (PRS-Portal) by each and every J&K Government Employee, as mandated under the Jammu and Kashmir Public Servants Declaration of Assets Act and Rules made thereunder and also as per



the provisions of the Employees Conduct Rules, every year ending 31st December, by or before 31st January of the next calendar year.

5. The PRS-Portal is accessible on <https://prs.jk.gov.in>. The employees can file their annual property returns on the said portal from 1st of January and the facility automatically gets closed on 31st of January every year.

6. The non-submission of property returns by the employees shall invite action against them under the Prevention of Corruption Act, besides, shall result in **denial of their Vigilance Clearance**.

7. Accordingly, all the employees working under the Jammu and Kashmir Government are advised to file their property returns for the year 2024, on the PRS Portal, which is accessible on <https://prs.jk.gov.in> w.e.f 1st January, 2025 upto 31st January, 2025.

8. Further, it is enjoined upon all the DDOs to ensure registration of those employees, who have not yet registered on the PRS Portal. Besides, ensuring filing of property details by their cent percent employees, within the specified timelines. **The portal will automatically close on 31st January, 2025.**

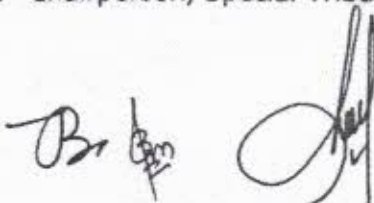
Sd/-

(Sanjeev Verma)IAS,

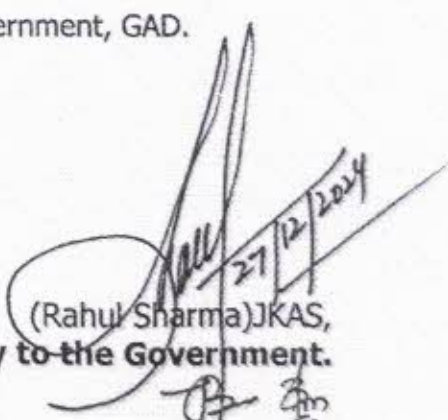
Commissioner/Secretary to the Government.

Copy to:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General, IMPA&RD, J&K.
3. Director General of Police, J&K.
4. All Principal Secretaries to the Government.
5. Principal Secretary to the Lieutenant Governor.
6. All Commissioner/Secretaries to the Government.
7. Chief Electoral Officer, J&K.
8. Principal Resident Commissioner, J&K Government, New Delhi.
9. Divisional Commissioner, Kashmir/Jammu.
10. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
11. Director, Anti Corruption Bureau, J&K.
12. Chairperson, Special Tribunal, J&K.



13. All Heads of Departments/Managing Directors/Secretary, Advisory Boards.
14. All Deputy Commissioners.
15. Director Information, J&K.
16. Secretary, JKPSC/BoPEE/SSB.
17. Director, Estates, Kashmir/Jammu.
18. Secretary, J&K Academy of Art, Culture & Languages.
19. Director, Archives, Archaeology and Museums, J&K.
20. Secretary, J&K Legislative Assembly.
21. Director, IT&SS, University of Kashmir.
22. General Manager, Government Press, Srinagar/Jammu.
23. Private Secretary to the Hon'ble Chief Minister, J&K.
24. Private Secretary to the Hon'ble Deputy Chief Minister, J&K.
25. Private Secretary to the Hon'ble Minister for Health & Medical Education, School Education, Higher Education and Social Welfare Departments.
26. Private Secretary to the Hon'ble Minister for Jal Shakti, Forest, Ecology & Environment and Tribal Affairs Departments.
27. Private Secretary to the Hon'ble Minister for Agriculture Production, Rural Development & Panchayati Raj, Cooperative and Election Departments.
28. Private Secretary to the Hon'ble Minister for Food, Civil Supplies & Consumer Affairs, Transport, Science & Technology, Information Technology, Youth Services & Sports and ARI & Trainings Departments.
29. Private Secretary to the Chief Secretary, J&K.
30. Private Secretary to Commissioner/Secretary to the Government, GAD.
31. I/c Website, GAD.
32. Circular/Stock file.


(Rahul Sharma)JKAS,
Under Secretary to the Government.